

# GIRL SCOUTS HEART OF NEW JERSEY COMMITTEE/TASK: MEETING MINUTES

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**COMMITTEE:** BOARD DEVELOPMENT COMMITTEE  
**DATE:** Thursday, December 6, 2018  
**TIME:** 7:00 pm  
**LOCATION:** Westfield Service Center  
**CHAIR:** Dianna Beck-Clemens  
**PURPOSE OF MEETING:** Combined Special Meeting with the Fund Development Committee

## INVITEES / ATTENDEES:

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Name	Present
Dianna Beck-Clemens	X
Evelyn Bourne	
Laureen Delance	X
Natasha Hemmings - CEO	X
Aimee Hunnewell	X
Karen Katz	
Naima Ricks	X
Michelle Rochon	X
Tiffany Wilson	X

## OLD BUSINESS

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1. CEO Report: Natasha Hemmings
  - a. New developments with Boy Scouts USA were shared with the BDC.
  - b. Discussed the newly created Webinar entitled "New Board Members Orientation".
  - c. Upcoming vacancies on BOD, BDC and Committees. **(Slate to be presented on January 1<sup>st</sup>.)**
    - Serena Lee, CPA will be contacted by Dianna and asked to join the Audit Committee.
    - Natasha has been holding meetings with potential Board/Committee members.
      - Janice Kovak of Hunterdon County, Jean Fox and Joyce Waterman were mentioned as potential members.
    - The Services of Board Member Connect, Building Better Boards were discussed. The firm will be contacted to ascertain, cost, timing, etc. by Natasha.
2. CDCO Report: Aimee Hunnewell
  - a. Board of Directors Home and Work Location Map distributed and discussed. There is a high concentration of members in Union county.
3. The Legacy Philanthropy Group 's Ambassador Excellence: Board Intro "Ambassador Excellence Workshop was presented to the committees by Principle Jay Weisman. The following were discussed:
  - Committee objectives – how each views their role in achieving the GSHNJ mission
  - Leadership objectives
  - Provide skills and knowledge required for board/committees to achieve their objectives

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- Build rapport among board/committee members and with staff
- Grow donations( from \$500k to \$1M over next 3 yrs) and help board deliver on the new give/get policy
- Help board members gain comfort and confidence to work more closely with Aimee’s team in all aspects of the donor lifecycle.
- AE Intro /Preview of the AE training
- Core competencies required
- AE program objectives
- AE program approach (perspective, knowledge, skills, tasks)
- Very high level intro of AE concepts that we will base this on
- Q&A/Discussion

Action Item	Assigned to	DATE
Board Retreat Reminders	Robin	As Needed
Board Member Connect : Building Better Boards: Information	Natasha	ASAP
Update BDC and BOD Web Sites	Michael	January
Review Board of Directors Tenure Chart for accuracy and demographic information, etc., being Mindful of Board Succession	Aimee/Robin and Demetra	For Assessment Survey
Aimee was asked to contact the Bar Associations in each of our service areas.	Aimee/Robin and Demetra	Dec. 13th
SLATE for Annual Meeting	BDC	January 10th
Board Assessment Survey	Aimee	Before Annual Meeting on March 9
Karen Katz will make contact Seton Hall Law School Representative	Karen Katz	

## NEXT MEETING:

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- Thursday, January 10<sup>th</sup>: Westfield Service Center
- NO MARCH MEETING: DATE OF THE GREAT COOKIE COOK-OFF
- **ANNOUNCEMENTS – UPCOMING EVENTS**
- January Board Holiday Get Together : TBD
- February 4<sup>th</sup>: Board of Directors Meeting in Westfield
- March 9<sup>th</sup>: Annual Meeting at the Old Mill Inn in Basking Ridge
- March 14<sup>th</sup>: Great Cookie Cook-Off and Silent Auction from 6-8 at the Shackamaxon Country Club in Scotch Plains
- May 3<sup>rd</sup> and 4<sup>th</sup>: Retreat at Edith Macy
- June 5<sup>th</sup>: Young Women of Vision to be held in the Verizon Auditorium

## ONGOING ITEMS: TABLED

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Should Board members and others become Lifetime Members of GSUSA?