

# GIRL SCOUTS HEART OF NEW JERSEY COMMITTEE MEETING Minutes

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**COMMITTEE:** BOARD DEVELOPMENT COMMITTEE

**DATE:** Thursday, May 9, 2019

**TIME:** 7:00 pm

**LOCATION:** Westfield Service Center

## INVITEES / ATTENDEES:

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Name	Present
Leslie Anderson	
Laureen Delance	Called in
Natasha Hemmings - CEO	
Aimee Hunnewell - CDCO	X
Naima Ricks - Chair	X
Michelle Rochon	X
Alana Vega	X
Tiffany Wilson	X

## NEW BUSINESS

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1. Feedback from the Board Retreat
  - a. Could have been longer
    - i. Morning walk to explore the grounds
  - b. Adding a session to Friday night
  - c. Monnas session was cramed the most
  - d. Jay should have been on Friday night
  - e. Content was good
  - f. Meetings should be time allotted to speakers
    - i. Timed agenda
    - ii. Vote to go longer if needed
  - g. This group plans to review the action items and decide who will do what
  - h. BDC could have been used differently and perhaps separate sessions for the board deveiopment committee
  - i. We are looking forward to reviewing the results from monna
    1. Board dynamics
    2. We should observe at meetings and report back
    3. We should change the closing survey
      - a. Action item
      - b. Get fom tiffany
      - c. Can it be on the phone?
      - d. Should be added to the agenda
        - i. The second to last thing
  - j. All of the topics were meaningful
2. CEO Report: Natasha Hemmings

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- a. See attachment
3. CDCO Report: Aimee Hunnewell
  - a. YWOV – June 7<sup>th</sup> – we still need sponsors and to increase ticket sales
    - i. \$20,000 in confirmed sponsors
      1. extended to Tuesday for the ad deadline
  - b. The CEO of GSUSA will attend and speak!
4. BDC Recruitment – Potential candidates
  - a. Lena Cohen
5. National Council Delegate Selection Toolkit
  - a. This committee will work to choose the delegates
  - b. There will be approx. 13
  - c. We will have to set the date to accept applications and interview them
  - d. Action item
6. Details for our first networking event on June 13<sup>th</sup>
  - a. The red knot 7pm
    - i. Invite to all board committee members
    - ii. Bring a potential board member
    - iii. And staff will attend
7. Should we still plan a welcome reception for new board members?
  - a. The 13<sup>th</sup> will be the welcome reception
8. Update BDC and BOD Web Site
  - a. The email went out
9. Board Orientation Training
  - a. Everyone has completed it
  - b. The powerpoint should go the website for members to review
10. Conflict of Interest and Board Member Agreement forms
  - a. Every board members needs to sign it at the next meeting
  - b. **4<sup>th</sup> bullet should be changed with the new give get policy**

## Other

11. the Bdc would like copies of the board agenda and minutes – can be on the portal, doesn't need to be a hard copy

## OLD BUSINESS

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1. Web Sites Access for BOD, BDC and Committee Members
2. Review Board of Directors Tenure Chart
3. BDC Binders
  - a. We will access after we review the website
4. Exit interview
  - a. Chris will help us to create the policy similar to what you with the staff
  - b. Naima
5. Can we do learning sessions based off asseemnt results
  - a. Committee topics
  - b. The power of the ask – suggested topic
    - i. When are the follow up sessions with Jay

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1. Share jays slides with the board
2. Thank you email should include the slides
3. The surveys mentioned future topics
  - a. Please share other ideas
  - ii. understanding the meaning of your vote
- c. We didn't go in more depth of resonlisabilitues and goverances roles
  - i. Understanding the differences from the operational side of things
6. October / fall
  - a. Will be a learning meeting with someone from GSUSA
7. July 11<sup>th</sup> we will vote on changing the meeting date
  - a. Re look and see whats working and whats not
  - b. Should we meet online?

Action Item	Assigned to	DATE
<b>Update BDC and BOD Web Site</b>	<b>Michael/ Tiffany</b>	<b>May 9<sup>th</sup></b>
Contact all potential board committee candidates	Naima	May 9 <sup>th</sup> Ongoing
Website updates and access to board committee members	Michael, Tiffany, Dianna	April 5 <sup>th</sup>
Recruit members for Core Committees: Audit, Finance, Fund Development, HR & Property	BDC	Ongoing
Recruit replacement for BOD MAL, Rochelle Herring	BDC	
Exit interview Policy		
Possibly change the meeting date to a Monday?		

## Delegates

### NEXT BDC MEETING:

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- June 13<sup>th</sup> at 7:00 pm location TBD

### ANNOUNCEMENTS – UPCOMING EVENTS

- May 11<sup>th</sup>: Camp Letico Clean up day
- May 18<sup>th</sup>: Gold Award Luncheon
  - Was everyone invited?
- June 7<sup>th</sup>: Young Women of Vision Leadership Breakfast with Presenting Sponsor Verizon; The Ridge Conference Center, Basking Ridge, NJ
- June 13<sup>th</sup>: BDC networking event
  - Ice breaker
    - People bingo
      - Google doc
    - Name tag games
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- July 11<sup>th</sup>: conference call

## **Delegate Formula – For Planning Purposes**

At its January meeting the National Board of Directors determined the formula for allocating council delegates to the 2020 National Council Session. It is as follows:

Each council will be entitled to elect:

two (2) delegates;

one (1) additional delegate for up to 1,500 girls;

one (1) additional delegate for every 1,500 girls thereafter.

*Note: this formula is changed from the ratio of 1 additional delegate for every 2,000 girls used for the last three National Council Sessions.*