

GIRL SCOUTS HEART OF NEW JERSEY
BOARD DEVELOPMENT COMMITTEE CHARGE

Policy Number	<u>BD-007</u>
Version Number	<u>002</u>
Date Adopted	<u>09-26-16</u>
Status	<u>Current</u>

Board Development Committee Charge

Purpose

The Board Development Committee makes decisions that will impact the governance and future direction of the Girl Scout council and is accountable to the electing constituent body.

Composition

- The board development committee shall consist of no more than nine and no less than five members.
- The board development committee shall consist of non-board and board members to ensure a balanced view of the organization, the board of directors, and the council needs.
- The CEO should serve as an ex-officio member of the board development committee without a vote.
- Members of the board development committee should have an understanding of the needs of the council, maintain broad interest in the success of the council as a whole, and have a working knowledge and understanding of the community's and key stakeholders' concerns and interests.

Duties

1. The board development committee is responsible for the cultivation, recruitment, and preparation of a single slate for the board of directors, board development committee and national delegates:
 - Works closely with the board of directors and the CEO in determining the skills, background, influence, and experience that the board needs to carry out the organization's strategic priorities. To this end, members of the board development committee should have an understanding of the needs of the council, maintain broad interest in the success of the council as a whole, and have a working knowledge and understanding of the community's and key stakeholders' concerns and interests.
 - Develops a process for determining the future needs of the organization and recruitment priorities in alignment with board strategy.
 - Identifies, cultivates, and recruits individuals to serve on the board of directors, the board development committee and delegates to the National Council session.
 - Seeks input from internal and external sources, including officers, board members, council staff, the membership, volunteers, and donors, in identifying candidates to fill vacancies.

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- Solicits nominations of candidates of the highest personal and professional caliber to meet the accountability of the position.
 - Solicits nominations from all of the geographic regions of the council jurisdiction.
 - Develops an objective process for identifying and evaluating nominees.
 - Strives for a balanced and diverse slate (racial/ethnic composition, geographic representation, age, religion, gender, etc.).
- Prepares a single slate of candidates including officers for the board of directors, a single slate for the board development committee and in appropriate years, a single slate of nominees for delegates and alternates to the National Council.
 - Recommends candidates to the board of directors to fill vacancies occurring in all offices except board chair.
 - Develops strategies for succession planning immediately following the GSHNJ annual meeting.
 - A formal review of succession planning will occur yearly following the GSHNJ annual meeting.
2. The board development committee is responsible for orientation, development, and board evaluation:
- Develops and administers the annual board performance assessment. Reports results of board assessment and identifies areas for improvement.
 - Works in conjunction with key board leadership to recommend candidates to the board committee chairs to serve as committee members.
 - Partners with key board leadership to design and conduct board orientation and training.
 - Works in conjunction with key board leadership to identify board education opportunities.