

**GIRL SCOUTS HEART OF NEW JERSEY
PROPERTY COMMITTEE CHARGE**

Policy Number	<u>BD-10</u>
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Property Committee Charge

Purpose and Authority

The Property Committee has been established by the Board of Directors of Girl Scouts Heart of New Jersey (the "Board") to assist the Board in discharging and performing the duties and responsibilities of the Board with respect to the property of Girl Scouts Heart of New Jersey (the "Corporation" or the "Council"). The Property Committee shall:

- Provide guidance to the Board for all policy decisions pertaining to property.
- In conjunction with the staff, assist in the development of short-term strategies and long-term plans to appropriately utilize the Council properties.
- Work with staff to recommend a capital budget to the finance committee.

The Property Committee has the right to exercise any and all power and authority of the Board with respect to matters within the scope of this Charge, subject to the ultimate power and authority of the Board. The Board shall continue to have the ultimate duty and responsibility to manage or direct the management of the business and affairs of the Corporation.

As a Committee of the Board of Directors, the Property Committee shall have no authority to bind the Corporation, but shall be advisory to the Board.

Composition

- 1) The Property Committee shall be appointed in accordance with the bylaws.
- 2) The Property Committee shall be composed of at least five, but not more than nine members with a mix of Board and non-Board members.
- 4) It is the responsibility of the chairperson to schedule all meetings of the Property Committee and provide the committee with a written agenda for all meetings.
- 5) The Board Chair/President and CEO are ex officio members of the Property Committee.

